

# **Cardinal Glenn Homeowners Association**

## **2019 Annual Meeting Minutes**

**Facilitator:** Shandar Hoagland, DSI Real Estate Group

**Meeting Date:** February 20<sup>th</sup>, 2019

**Location:** District 12 Fire Station

**Meeting Called by:** Cardinal Glenn HOA

**Type of Meeting:** Annual Association Meeting

**Note Taker & Time Keeper:** Shandar Hoagland-Start time 6:04pm

**Attendees:** Please see Sign in Sheet

### **A) Roll Call;**

Roll call was achieved via the sign in sheet

### **B) Proof of Notice of Meeting;**

Shandar showed a copy of meeting notice sent to all owners.

### **C) Reading of Minutes of Prior Meeting;**

Minutes were provided and approved.

### **D) Officer's Reports;**

#### **a. Delinquent Association Dues**

Currently there are 27 homes past due, this number should be reduced drastically after late letters are sent out. Anyone who is still outstanding, we will begin the lien filing process.

### **E) Committee Reports;**

#### **a. ACC- The Architectural Control Committee sent out letters regarding about 20 violations last year, and all but one of those violations were corrected. They plan to follow up with the last one. They were mostly about mailbox and fence issues.**

We ask that if you see a violation, please report it to the Board, or DSI. Proper maintenance of your wood fence would be to stain every four years. If it is not stained, or hasn't been in over four years, you are considered to be in violation.

#### **b. Please remember that ALL external projects need to be approved by the ACC.**

### **F) Elections;**

#### **a. No quorum present so a vote did not occur.**

The current board has agreed to continue to be on the board for 2020

### **G) Unfinished Business.**

#### **a. Snow removal of carriage lanes and City streets are still an issue.**

The City of Madison is responsible to clear the streets and carriage lanes of snow. They typically hire third party vendors to clear the snow in the neighborhood. The best way to get this resolved is to report the issues to them every time. You can report them to the Alder Person; Paul Skidmore, [district9@cityofmadison.com](mailto:district9@cityofmadison.com) or on the City of Madison website using their Report A Problem tool; <https://www.cityofmadison.com/reportaproblem/>.

### **H) Adoption and Approval of an Annual Budget;**

#### **a. The 2019 expenses were shared with the group and discussed. It was noted that there was a shortfall of \$2,274.06. This shortfall will be covered by previous surpluses.**

### **I) New Business;**

#### **a. No new business was brought up, so the meeting was adjourned.**

### **J) Adjournment. 6:48 p.m.**