

Cathedral Point Homeowners Association

2020 Annual Meeting Minutes

Facilitator: Shandar Hoagland, DSI Real Estate Group

Meeting Date: October 12th, 2020

Location: Online Microsoft Team Meeting

Meeting Called by: Cathedral Point HOA

Type of Meeting: Annual Association Meeting

Note Taker & Time Keeper: Serena Pretti

Attendees: Attendance taken via Teams

Agenda:

A) Roll Call

- a. Proof of attendance reached via downloaded attendee form on Teams
- b. Introduction of Shandar with DSI Real Estate Group

B) Reading of Minutes of the last Meeting

- a. Posted on the DSI Website: www.dsirealestate.com
Minutes were read and approved.

C) Consideration of Communications

- a. Shandar presented the original letter that was mailed to all homeowners.

D) Resignations & Elections

- a. We need volunteers for the Board of Directors and Architectural Control Committee. We need at least 3 HOA board members and 3 ACC board members.
- b. All volunteers to reach out to DSI and will discuss the next steps.

B) Reports of Officers & Employees

- a. 4 homes that are past due with a balance of \$50 or more, one of those homes is working on a payment plan. Liens for the others will be filed.

C) Reports of Committees

- a. None at this time.

D) Unfinished Business

Q: When are they going to be putting in the sidewalk around Cathedral Point Park?

A: Shandar will reach out to the City for an update.

Q: Why was the snow removal budget so off? Can we see what we were charged and when?

A: . We had a ton of snow in January and February and I'm happy to share the bills with everybody. Can see what we were charged and what was what, how much snow they cleared each day, but it was definitely a larger snow year than typical. We typically budget for 16 snowfalls at one to three inches, and that's where we get our budget from. And this year we way exceeded that because of the larger snow events

Q: Did prices increase as well?

A: The way the billing works, we do pay per event. But if the event is a dusting to three inches, it's \$100, say just coming up with that number. If it's 3 to 6 inches then it's 150 and then 200 for each push of 6.1-9, and it goes up quite a bit and we did have quite a few that were nine inches at a time, so it was pretty costly this year.

Q: Which companies do we use for snow removal?

A: EC3 – we do get three bids each year to ensure we are getting the best service level for cost.

Q: For mowing, did the surface area increase for grass?

A: This is the mowing for 2019- but year the budget for 2020 did increase because of increased area.

E) Original Resolutions & New Business

Q: What is the time commitment to be on the ACC Board?

A: Depends on the number of applications that come through and how often the board decides to meet.

Q: What are the responsibilities if on the board?

A: President of the Board is basically the man/woman in charge, the person that makes the final decision. Secretary typically is the person that takes the notes at the meetings and keeps track of all the paperwork for the Association. That's also something that we, as a management company, do so we make sure that all of the homes are updated with the correct homeowner, and anytime there's a sale stuff of that nature, we always have the books up kept. We have the CCRs on hand. If anybody needs them. And then the Treasurer would be the one that would cut the checks. Pay the bills, collect the do stuff of that nature, but again, that's something that we do as your management company at this point. So if you wanted to continue status quo the way it is, we'd be happy to and we would continue doing those duties.

Q: Lots of people are letting their dogs relieve themselves in the public land across from the retention pond, and not picking it up. Is there an opportunity to put a dog waste station there?

A: Shandar to reach out to the city of Verona to see if we can place a waste station on the land, we are not able to do anything in that area without their permission.

Q: Is the next time were meeting going to be in the Spring?

A: The 2021 meeting will probably end up being in April or May, likely via teams.

Q: How often should the neighborhood board meet?

A: Depends, some meet monthly others more often. Some neighborhoods also have a neighborhood association that is more of a political group the works with the Township. Whereas the HOA manages the green spaces and take care of the Association.

Q: Is it typical that people on the neighborhood board are also on the HOA board?

A: Yes, it is usually the same group of people.

Q: Is there an appointed term if you are on one of the boards?

A: The bylaws state a certain term limit, but if you needed to be done, you could appoint someone to take your position. It's very flexible as long as everything is getting done.

Q: The new Expansion down by Range Trail, is that part of our HOA or will it be separate?

A: That will be a completely separate HOA – The Woods at Cathedral Point. Nothing else will be added to the current plat of Cathedral Point.

F) Adjournment

- a. **Note Time of Adjournment; 6:24pm**