

## Cornerstone Homes of Richmond Hill – Board of Directors Quarterly Meeting Minutes

**Date: Monday, May 16th, 2022**

**Time: 7:00 pm**

**Location: Virtually via Zoom**

### **Board of Directors:**

Jessica Knihtila - Co-President -present

[vacant] - Co-President

Scott Fenton - Treasurer -present

Ryan and Brett Randall - Secretary -present

Carrie Ferguson - At-Large -present

Jennifer Powers - At-Large

Kristi Doucette - At-Large -present

### **Additional attendees:**

Rich Nodorft

### **•Call to order**

**•Review/approve Mar 2022 quarterly meeting minutes** -Carrie moved to approve minutes, Scott seconded, motion carried.

### **•Old business:**

--Repaving east half of horseshoe driveway in 2022 and west half in 2023. Also, re-sealing newly-paved small straight driveway between 6167 and 6175. -Ryan will follow up with Shandar to see if these 2 items are scheduled, and Carrie will take the lead on making sure owners are updated with the work schedule in a timely fashion so we can plan (move our vehicles to the road etc).

--Spot repairs on west half in 2022? -Brett recently filled the larger pot holes with leftover pieces of asphalt. But if this doesn't hold up well, then we can ask Shandar if the DSI handyman can fill the holes with bags of asphalt from the hardware store.

--Door painting

--Owners should email Shandar if their front door is in rough shape and needs repainting. Once we have a list of units, a quote will be obtained for the board to review.

--Window/sliding door flashing

--Owners should email Shandar if their windows/sliding doors are leaking water and need to be re-flashed / re-sealed. Once we have a list of units, a quote will be obtained for the board to review.

--Cornerstone website updates

--Still in progress, Ryan is working on this.

--Will need to set up DSI/Shandar with an account to access our website so they can get the correct info to people when they need it.

--Overgrown flower beds in common area green space between 6147 and 6151:

--The landscapers have taken over the maintenance and have cleaned things up including cutting all the weeds down / hauling them away, and mulch was applied.

**•New business:**

--Landscape items for Prairie Pro to address:

- This Spring, tires from snow plow damaged grass and left deep grooves in the lawn area on the southeast side of 6153 (Prairie Pro drove their bobcat into the lawn when the ground was thawed). Ryan will email Shandar and ask her to arrange for the damage to be leveled out and re-seeded.
- Removal of bushes by 6161 #2, Carrie moved to have shrubs removed, Ryan seconded. Motion carried.
- Concrete curb in center of west driveway apron needs further repair, Ryan will engage the city for repair.

--Other:

- Parking blocks at end of short / straight driveway (between 6167 & 6175). They were installed last year but are too small (causing cars to get stuck) and more importantly are in the way of snow plows who need to push the snow in that direction (there's nowhere else to put it). Kristi made a motion to remove the parking blocks, Brett seconded. Brett will email Shandar to ask DSI to remove them.
- Multiple unit owners have voiced concerns over numerous unsupervised toddlers playing in the parking lot. There are concerns for safety and liability. The board will ask Shandar to follow up on the concern.

**•Wrap-up/scheduling upcoming meeting:**

- Next quarterly meeting: scheduled for Monday, August 22nd at 7:00PM via Zoom (Scott will send invite).

**•Adjournment.**