DSI real estate group

ARCHITECTURAL REVIEW APPLICATION – SHINGLES, SIDING & GUTTERS

1. Owner(s): _____
2. Property Address: _____
3. Mailing Address (if different): _____
4. Lot # / Neighborhood: _____
5. Contact Number: _____
6. Email Address: _____

PROJECT MATERIAL DETAILS

1. What are you replacing? _____ Shingles _____ Siding _____ Gutters
2. Will you be keeping the shingle/siding/gutter color exactly the same as it is currently? _____ YES _____ NO
3. If no, please request a Variance & provide the new color proposal:
   Shingle Color(s): _____
   Siding Color(s): _____
   Gutter Color: _____

☐ **Standard Approval: Same Color(s)**

I/We accept and acknowledge the Standard Requirements and Notice Given to Owners as set forth by the Architectural Committee within this document for Shingles and/or Siding. Furthermore, I/we understand that as long as I/we follow said standards, that this page is the only part of the application we need to complete and submit to the Architectural Committee.

_____ _____

Owner's Signature Date Co-Owner's Signature Date

☐ **Variance Request: Color(s) Changing**

I/We hereby request a **variance** from the Standard Requirements for Shingles/Siding as listed in this application. I/We have completed the attached application for approval (review detail requirements on page 3). If approved, I/we agree to abide by the variance approval granted and accept and acknowledge the Notice Given to Owners. Refer to Required Exhibits and Supporting Documentation.

_____ _____

Owner's Signature Date Co-Owner's Signature Date

STANDARD REQUIREMENTS FOR SHINGLES AND SIDING

1. The Committee does **not** review structural design; this is only a standard architectural and/or aesthetic requirement.
2. The color of the shingles/siding/gutters are remaining the same as the existing shingles/siding/gutters.
3. It is **your responsibility** to contact the municipality in which you live in to ensure the installation will be in compliance with the municipality codes and ordinances. Committee approval does not supersede the need for any municipal approvals or permits. **A building and zoning permit may be required prior to the installation.**
4. **IMPORTANT NOTE: Any damage to the house structure or siding that may occur at the time of installation; or any future problems you may have, will not be covered under the Veridian warranty.**
5. **If upon review it is noted that your new shingles/siding/gutters do not match your existing colors, you will be required to replace them at your sole expense.**

NOTICE GIVEN TO OWNERS

1. Owner(s) hereby acknowledge they are familiar with the Declaration of Protective Covenants, Conditions and Restrictions (the "Restrictions"), as well as, Amendments to the Declaration of Protective Covenants, Conditions and Restrictions ("Amendments"), if any, of the neighborhood.
2. Owner(s) hereby acknowledge and agree to honor all deadlines, if any, for completion of improvements referenced herein as established by the Architectural Control Committee (the "Committee").
3. Owner(s) agree to store construction materials on the above referenced property only, and will bear the cost of repairing any damages caused to any such other areas for non-compliance.
4. Owner(s) agree to remove all unused materials from public view within seven (7) days following the completion of any work.
5. Owners agree to construct improvements as approved by the Committee and submit any changes prior to construction.
6. Nothing contained herein shall be construed to represent those alterations to lots or buildings in accordance with these plans shall not violate any of the provision of the Building and Zoning Codes established by the municipality, to which the property is subject to as well as any applicable easements on the property. Further, nothing contained herein shall be construed as a waiver or modification of said Restrictions.
7. Nothing contained herein shall be construed to represent those improvements, as approved by the Committee, are buildable.
8. Where required, appropriate building permits shall be obtained for the municipality prior to construction. Nothing contained herein shall be construed as a waiver of said requirement.
9. Owner(s) agrees and grants express permission to the Committee to enter on the Owner's property at a reasonable time to inspect the project, during and after construction.
10. Owner(s) is made aware that any approval is contingent upon the completion of the alteration in a workmanlike manner and in accordance with the approved plan and specification of said alterations.

11. Owner(s) is made aware that any alterations not approved by the Committee will result in a written notification from the Committee and Owner(s) agree to bring the property back into compliance within a specified time as determined by the Committee. Further, Owner(s) are aware and agree that any legal expenses associated therewith will be the sole responsibility of the Owner(s).

VARIANCE SUBMITTAL

1. Please email your application and supporting documents to **acc@dsirealestate.com**. If unable to email, please mail to Architectural Control Committee (ACC), DSI Real Estate Group, 708 River Place, Monona, WI 53716.

2. Do not include original documents as they may not be returned. All pages submitted must be legible copies.

3. Owner must sign, if signature line is provided, or initial all pages without a signature line, indicating that the requirements and notices, outlined within this application have been read and agreed to.

Required Exhibits and Supporting Documentation for a Variance

1. Complete and submit the entire application to the ACC.
2. Provide contractors quote with material details, as well as links/images to the product.

Please submit to:

Architectural Control Committee (ACC)
DSI Real Estate Group
708 River Place
Monona, WI 53716

acc@dsirealestate.com (email address)

ARCHITECTURAL CONTROL COMMITTEE SECTION

☐ Approved

☐ Not approved

☐ Approved as noted (refer to comments below)

☐ Additional information required (refer to comments below)

Comments from Committee Member:

_____

_____

_____

Committee Member's Signature Date